

# ALMA-LEA'S DANCE STUDIO, INC.

## STUDIO POLICIES



### ★ CLASSROOM RULES:

- ONLY WATER ALLOWED IN THE CLASSROOM IN A SEALED CONTAINER
- NO FOOD OR GUM IN DANCE ROOMS
- NO CELLPHONES, SMARTWATCHES OR OTHER DEVICES IN THE CLASSROOM
- NO BULLYING, DISRESPECTFUL BEHAVIOR TO OTHERS OR STAFF
- BE KIND, BE COURTEOUS, BE A GOOD FRIEND TO OTHERS
- ASK PERMISSION TO ENTER + EXIT THE DANCE SPACE DURING A CLASS
- PLEASE USE THE RESTROOM BEFORE OR IN BETWEEN CLASSES

### ★ ATTENDANCE POLICY:

- PLEASE CALL THE STUDIO AHEAD IF YOU WILL BE MISSING A CLASS (DO NOT TEXT YOUR TEACHER).
- IF YOU DO MISS A CLASS, IT IS EXPECTED THAT YOU WILL MAKE THE CLASS TIME UP IN AN APPROPRIATE CLASS RECOMMENDED BY YOUR TEACHER TO RECEIVE YOUR ATTENDANCE AWARD AT THE END OF THE YEAR. EXCESSIVE ABSENCES WILL AFFECT THE PROGRESS OF THE DANCERS GOALS, SO CONSISTENCY IS VERY IMPORTANT.
- ANY STORM DAYS OR CANCELLATIONS WILL BE POSTED ON OUR FACEBOOK/INSTAGRAM PAGES, STUDIO CALENDAR + WEBSITE. PLEASE BE SURE TO FOLLOW OUR SOCIAL MEDIA.
- ANYONE MISSING 4 OR MORE CLASSES WITH NO DIRECT COMMUNICATION WILL BE WITHDRAWN FROM CLASS.

### ★ WAITING ROOM POLICY:

- CURRENTLY, OUR WAITING ROOM IS CLOSED TO WAITING PARENTS WITH SOME EXCEPTIONS FOR VERY YOUNG DANCERS. PLEASE HELP YOUR CHILD PREPARE FOR CLASS BY MAKING SURE THEY HAVE EVERYTHING THEY NEED ... WATER, SHOES, COVERUPS + A SMILE!
- PLEASE TEMP CHECK + HAND SANITIZER UPON ENTERING THE BUILDING
- DANCERS IN MOMMY + ME, PREDANCE I + II, AND BALLET BABIES MAY HAVE ONE (!) ADULT WAIT IN THE BUILDING FOR THEM DURING CLASS. ALL OTHER DANCERS WILL COME IN ON THEIR OWN. THE FIRST COUPLE WEEKS OF CLASS IT WILL BE FINE TO WALK THEM INTO THE BUILDING TO HELP THEM SETTLE INTO THE ROUTINE.
- THE WAITING ROOM IS A PLACE TO "WAIT" WHILE DANCE CLASS IS BEING CONDUCTED ... PLEASE KEEP IT PICKED UP AND QUIET.

### ★ ZOOM POLICY

- IF YOU ARE NOT ABLE TO ATTEND CLASS DUE TO A QUARANTINE, NOT FEELING WELL, OR OTHER CIRCUMSTANCES ... YOU WILL HAVE THE OPTION TO ZOOM YOUR CLASS.
- YOU MUST PRE-REGISTER FOR THE ZOOM CLASS AND YOU MUST BE PARTICIPATING IN THE CLASS TO RECEIVE ATTENDANCE CREDIT FOR THE CLASS.
- IF OUR INTERNET IS NOT WORKING, A ZOOM CLASS WILL NOT BE AVAILABLE.



THERE'S MORE ... KEEP READING PLEASE!!

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### ★ PARKING LOT POLICY

- PLEASE UTILIZE THE ENTRANCE ONLY / EXIT ONLY FLOW OF TRAFFIC
- DO NOT LEAVE YOUR VEHICLE UNATTENDED IN FRONT OF THE DROP OFF AREA ... THIS IS A MOVING AREA FOR CONSTANT DROP OFF AND MUST REMAIN CLEAR
- LARGE VANS/TRUCKS/SUV'S MUST PARK IN THE AREA NEAREST TO THE ROAD TO ALLOW AN EASY FLOW THROUGH OF DROP OFF TRAFFIC
- FOR LIABILITY REASONS, WE ASK THAT PETS ARE NOT BROUGHT TO THE STUDIO. WE ABSOLUTELY LOVE OUR FUR BABIES, BUT WE ALWAYS WANT TO MAKE SURE EVERYONE IS SAFE AND PROTECTED
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